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THIRD SECTOR SYSTEMS, INC.

## Companion Products

### Internet Bridge™

Our Internet Bridge enables you to share information between computers that are installed with Mission Maestro regardless of location. The Internet Bridge uses the Internet to transfer information from one Mission Maestro computer to another. With the Internet Bridge you can connect multiple offices as well as staff or volunteers who don't work at your main office.

#### Other Offices

- Staff located across the state from each other can work together on the same event.
- Staff at a remote office can update their activity attendance and you can report on it from the home office.

#### People Working From Home

- Staff members can stay home with a sick child and still work on their projects.
- Involved trustees or board members can track a project's progress from their homes.
- Staff who provide services in rural areas can update client information from their homes.

### Legislator Correspondence

With our Legislator Correspondence you can quickly and easily report your activities to the governmental leaders who represent the districts you work in. Legislator Correspondence generates letters that detail the programs, activities, or awards you have provided within their district.

Legislator Correspondence gives you great flexibility to choose which information is sent and where it is sent. Recipients can include Congressional representatives, state legislative representatives, local representatives, city mayors, governors and more.

You will save time and give your leaders the information they need to support your funding and promote your mission.

### Legislative District Data

Your advocacy efforts are more focused and effective if you have Legislative District Data in your toolkit.

When combined with Zip+4, Legislative District Data gives your organization the power to focus your advocacy mailings on your federal Congressional district or your state legislative districts.

Want to get out the vote in your state senate district on a particular issue important to your organization? Legislative District Data gives you the ability to send information just to those voters.

Want to keep in touch with your federal representatives, telling them about your organization's efforts in their districts? Legislative District Data gives you that ability, expanding your advocacy efforts.

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## **Zip+4 Data**

Increase your ability to get your mail where it needs to go with Zip+4 Data. Not only does this product add the additional four digits to your existing Zip codes, but it alerts you to incorrect Zips and fills in the correct postal code during data entry.

Zip+4 Data ensures that your addresses are always consistent with current U.S. Postal System criteria, making it easier for your organization to conform to bulk mailing regulations. It also standardizes your addresses so that words such as "road" are always abbreviated to "Rd." and "street" is always "St." This consistency ensures more accurate sorting for printing labels and pinpointing your correspondence.

## **Data Maintenance Utilities**

Our Data Maintenance Utilities enable you to periodically remove duplicate persons, cities and organizations.

Duplicates are usually caused by data entry errors and searches that do not include inactive records. And, although we do our best to eliminate duplicates, they sometimes occur during data conversion. Whatever the cause, our Data Maintenance Utilities consolidate the duplicate records.

## **Mission Maestro Data Import Utility**

Our Data Import Utility allows you to quickly and accurately add information from an external database to your Mission Maestro™ system so you can avoid the time and expense of manual entry.

## **QuickBooks Pro Integration**

Our QuickBooks Pro Integration product transfers financial data (one way) from Mission Maestro™ to QuickBooks Pro 2003. You choose when and what transactions are to be transferred and who is allowed to do the transfers. Once a transaction has been transferred to QuickBooks Pro 2003, you will not be able to edit any of the transferred information in Mission Maestro™ for that transaction.

Financial data that is transferable to QuickBooks Pro 2003 includes:

- Donations
- Membership Fees
- Professional Payments
- Attendee Payments
- All Program Transactions